THE CITY OF MORIARTY ESTD 1902 NEW MEXICO

City of Moriarty Civic Center, City Council Chambers 202 Broadway Street South, Moriarty, NM 87035

CITY COUNCIL SPECIAL MEETING

Thurs. Nov. 12, 2026
6:00 PM

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a. Welcome / Pledge of Allegiance
b. Call to Order / Roll Call
c. **Approval of** the Agenda
Motion_____ **Second** _____**Roll Call** _____ **Action** _____
d. Matters from the Governing Body
e. Public Comment **(Limit of 2 minutes per person)**

CONSENT AGENDA

1. **CONSIDERATION AND APPROVAL OF CONSENT AGENDA ITEMS**
i. Minutes from the Regular meeting on Oct. 28,2026 and Special Meeting on Nov. 4,2026
ii. Accounts Payable Bills
iii. Billing Adjustments – See attached list
Motion_____ **Second** _____**Roll Call**_____ **Action** _____

2. Bob Hudson- Airport- Approval to pay invoice
a. B&R invoice $6456.62- Line item – Bldg Repairs- 110-2006-54010
Motion_____ **Second** _____**Roll Call**_____ **Action** _____

3. Erica Hernandez- Library- Approval to
a. pay an invoice of $ 160.83(Untied rentals)
Motion_____ **Second** _____**Roll Call**_____ **Action** _____

4. Mayor- Grissom Park Rules and Hours- Discussion

5. Jackie Zanke- RISE- SHINE-LOVE
Requesting to rent the civic center at a lower cost
Motion_____ **Second** _____**Roll Call**_____ **Action** _____

6. Emily Sanchez- Approval of
a. Resolution # 26-27-13 Water Trust Board City Match Resolution
Motion_____ **Second** _____**Roll Call**_____ **Action** _____
b. Resolution # 26-27-12 – for RIP 00096- Emergency funding ($ 97. 431.90) for Holiday
Motion_____ **Second** _____**Roll Call**_____ **Action** _____
c. Purchasing and Procurement Policy Procedures- Discussion

7. Fire – Chief Hart- **Approval to promote the following Personnel to Lieutenant(s)**
a. Robert Dodd with a wage increase from $23.92 to $ 25.12 - effective pay period 24 (11-9-2026)
Motion_____ **Second** _____**Roll Call**_____ **Action** _____
b. Zachary Christopher with wage increase from $ 26.40 tp $ 27.72 -effective pay period 24 (11-9-2026)
Motion_____ **Second** _____**Roll Call**_____ **Action** _____
c. Augustina Sturchio with wage increase from $ 28.38 to $ 29.80 -effective pay period 24 (11-9-2026)
Motion_____ **Second** _____**Roll Call**_____ **Action** _____

8. Southwest HR Professional Services contract for HR Services- Approval of
a. Southwest HR contract for HR services
Motion_____ **Second** _____**Roll Call**_____ **Action** _____

9. Tory Mousel- Speed Bumps-Discussion

10. Jeremy Trujillo- Karen Alarid's contract as on-call basis- Discussion

11. Economic Development- Discussion
a. Introduction of Ridgeline Industries for the purpose of the City of Moriarty to act as a fiscal agent for state LEDA Funds

12. **Lodgers Tax Recommendations:**
a. MHS Athletics
Motion_____ Second _____Roll Call_____ Action _____
b. NM Cattle Growers Assoc.
Motion_____ Second _____Roll Call_____ Action _____
c. Roddy Gallegos- City of Moriarty Events
Motion_____ Second _____Roll Call_____ Action _____

A copy of this agenda is available at the City Clerk's Office, 201 Broadway St, S, Moriarty, NM.
An electronic copy of the agenda may be requested at jhendricks@moriartynm.gov

13. **Executive Session:**

1. Discussion of proposed sale or lease, of real property pursuant to Section 10-15-1(H)8), NMSA 1978, of the NM Open Meetings Act, pertaining to the purchase, acquisition, or disposal of real property or water rights

a. Industrial Park

2. Discussion of Limited Personnel Matters pursuant to Section 10-15-1(H)(2), NMSA 1978, of the New Mexico Open Meetings Act, concerning the hiring, promotion, demotion, dismissal, assignment, or resignation of an individual public employee, or the investigation or consideration of complaints or charges against an individual public employee.

a. Finance Officer

Motion_____ **Second** _____**Roll Call**_____ **Action** _____
Motion_____ **Second** _____**Roll Call**_____ **Action** _____

14. Action Taken out of executive session:

1a. **Motion**_____ **Second** _____**Roll Call**_____ **Action** _____
2a. Motion_____ Second _____Roll Call_____ Action _____

15. ADJOURNMENT: Motion _____

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	11/30/2026	10/31/2026	09/30/2026	08/31/2026	07/31/2026	06/30/2026	05/31/2026	04/30/2026	03/31/2026	02/28/2026	01/31/2026	12/31/2025	11/30/2025
WATER	.00	46.34	89.18	20.42	16.91	77.96	13.37	13.37	13.37	13.37	127.43	115.70	100.40
WATER usage	0	13	25	6	5	22	3	1	1	1	35	32	28
SEWER	.00	119.62	23.42	23.42	23.42	23.42	23.42	23.42	23.42	23.42	23.42	23.42	23.42
GARBAGE	.00	50.92	37.56	37.56	37.56	37.56	37.56	37.56	37.56	37.56	37.56	37.56	37.56
OTHER	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
POSTAGE	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
DISCONNECT	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
RECONNECT	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
SERVICE CHARGE	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
SALES TAX	.00	10.85	7.51	4.07	3.90	6.95	3.72	3.72	3.72	3.72	9.42	8.84	8.07
PENALTY	.00	.00	.00	.00	.00	.00	.00	.00	9.20	.00	.00	.00	.00
Total charges	**.00**	**227.73**	**157.67**	**85.47**	**81.79**	**145.89**	**78.07**	**78.07**	**87.27**	**78.07**	**197.83**	**185.52**	**169.45**
Previous balance	276.73	157.67	85.47	81.79	145.89	78.07	78.07	165.34	178.07	258.35	185.52	169.45	89.00
Payments	.00	108.67-	85.47-	81.79-	145.89-	78.07-	78.07-	165.34-	100.00-	158.35-	125.00-	169.45-	89.00-
Adjustments	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
	276.73	276.73	157.67	85.47	81.79	145.89	78.07	78.07	165.34	178.07	258.35	185.52	169.45

Sewer Leak during averaging

$ 63.33
3.17
$ 66.70

Selected period: 11/30/2026
Display options: Amounts, Usages
Summarize by: Service

	10/31/2026	09/30/2026	08/31/2026	07/31/2026	06/30/2026	05/31/2026	04/30/2026	03/31/2026	02/28/2026	01/31/2026	12/31/2025	11/30/2025	10/31/2025
WATER	13.77	13.40	20.42	23.93	13.40	20.42	20.42	13.40	13.37	13.40	13.37	13.37	13.37
WATER usage	1	4	6	7	4	6	6	4	1	4	2	3	3
SEWER	30.74	23.42	23.42	23.42	23.42	23.42	23.42	23.42	23.42	23.42	23.42	23.42	23.42
GARBAGE	22.01	22.01	18.78	18.78	18.78	18.78	18.78	18.78	18.78	18.78	18.78	18.78	18.78
OTHER	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
POSTAGE	20,802.03	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
DISCONNECT	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
RECONNECT	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
SERVICE CHARGE	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
SALES TAX	3.33	2.94	3.13	3.31	2.78	3.13	3.13	2.78	2.78	2.78	2.78	2.78	2.78
PENALTY	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Total charges	**20,871.88**	**61.77**	**65.75**	**69.44**	**58.38**	**65.75**	**65.75**	**58.38**	**58.35**	**58.38**	**58.35**	**58.35**	**58.35**
Previous balance	103.61	41.84	23.91-	68.35-	76.73-	142.48-	108.23-	66.61-	124.96-	183.34-	241.69-	200.04-	258.39-
Payments	100.00-	.00	.00	25.00-	50.00-	.00	100.00-	100.00-	.00	.00	.00	100.00-	.00
Adjustments	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
	20,875.49	103.61	41.84	23.91-	68.35-	76.73-	142.48-	108.23-	66.61-	124.96-	183.34-	241.69-	200.04-

Postage Billing Incorrect

- $207.90

Selected period: 10/31/2026
Display options: Amounts, Usages
Summarize by: Service

	10/31/2026	09/30/2026	08/31/2026	07/31/2026	06/30/2026	05/31/2026	04/30/2026	03/31/2026	02/28/2026	01/31/2026	12/31/2025	11/30/2025	10/31/2025
WATER	21.00	37.97	34.46	41.48	34.46	34.46	30.95	20.42	13.40	13.40	16.91	16.91	20.42
WATER usage	6	11	10	12	10	10	9	6	4	4	5	5	6
SEWER	34.94	26.64	26.64	26.64	26.64	26.64	26.64	26.64	26.64	26.64	26.64	26.64	26.64
GARBAGE	275.13	22.01	18.78	18.78	18.78	18.78	18.78	18.78	18.78	18.78	18.78	18.78	18.78
OTHER	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
POSTAGE	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
DISCONNECT	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
RECONNECT	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
SERVICE CHARGE	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
SALES TAX	16.56	4.33	3.99	4.34	3.99	3.99	3.82	3.29	2.94	2.94	3.12	3.12	3.29
PENALTY	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Total charges	**347.63**	**90.95**	**83.87**	**91.24**	**83.87**	**83.87**	**80.19**	**69.13**	**61.76**	**61.76**	**65.45**	**65.45**	**69.13**
Previous balance	90.95	83.87	91.24	83.87	83.87	80.19	69.13	61.76	61.76	65.45	65.45	69.13	69.13
Payments	90.95-	83.87-	91.24-	83.87-	83.87-	80.19-	69.13-	61.76-	61.76-	65.45-	65.45-	69.13-	69.13-
Adjustments	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
	347.63	90.95	83.87	91.24	83.87	83.87	80.19	69.13	61.76	61.76	65.45	65.45	69.13

$249.12
$12.66 Tax
$261.78

Selected period: 10/31/2026
Display options: Amounts, Usages
Summarize by: Service

	10/31/2026	09/30/2026	08/31/2026	07/31/2026	06/30/2026	05/31/2026	04/30/2026	03/31/2026	02/28/2026	01/31/2026	12/31/2025	11/30/2025	10/31/2025
WATER	42.72	119.61	127.43	139.16	131.34	123.52	131.34	104.14	13.37	13.37	13.40	13.37	37.97
WATER usage	12	33	35	38	36	34	36	29	2	3	4	1	11
SEWER	30.74	33.04	33.04	33.04	33.04	33.04	33.04	33.04	33.04	33.04	33.04	33.04	33.04
GARBAGE	44.02	22.01	18.78	18.78	18.78	18.78	18.78	18.78	18.78	18.78	18.78	18.78	18.78
OTHER	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
POSTAGE	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
DISCONNECT	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
RECONNECT	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
SERVICE CHARGE	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
SALES TAX	5.88	8.73	8.96	9.55	9.16	8.77	9.16	7.80	3.26	3.26	3.26	3.26	4.49
PENALTY	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Total charges	**123.36**	**183.39**	**188.21**	**200.53**	**192.32**	**184.11**	**192.32**	**163.76**	**68.45**	**68.45**	**68.48**	**68.45**	**94.28**
Previous balance	183.39	188.21	200.53	192.32	184.11	192.32	163.76	68.45	68.45	68.48	68.45	94.28	128.41
Payments	183.39-	188.21-	200.53-	192.32-	184.11-	192.32-	163.76-	68.45-	68.45-	68.48-	68.45-	94.28-	128.41-
Adjustments	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
	123.36	183.39	188.21	200.53	192.32	184.11	192.32	163.76	68.45	68.45	68.48	68.45	94.28

$22.01 - Garb
1.11 Tax
$23.12

Only one cart

Selected period: 10/31/2026
Display options: Amounts, Usages
Summarize by: Service

	11/30/2026	10/31/2026	09/30/2026	08/31/2026	07/31/2026	06/30/2026	05/31/2026	04/30/2026	03/31/2026	02/28/2026	01/31/2026	12/31/2025	11/30/2025
WATER	.00	13.77	13.37	13.37	13.37	13.37	13.37	13.37	13.37	13.37	13.37	13.37	13.37
WATER usage	0	1	1	1	1	1	1	1	1	1	1	1	1
SEWER	.00	30.74	23.42	23.42	23.42	23.42	23.42	23.42	23.42	23.42	23.42	23.42	23.42
GARBAGE	.00	44.02	22.01	18.78	18.78	18.78	18.78	18.78	18.78	18.78	18.78	18.78	18.78
OTHER	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
POSTAGE	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
DISCONNECT	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
RECONNECT	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
SERVICE CHARGE	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
SALES TAX	.00	4.43	2.94	2.78	2.78	2.78	2.78	2.78	2.78	2.78	2.78	2.78	2.78
PENALTY	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Total charges	**.00**	**92.96**	**61.74**	**58.35**	**58.35**	**58.35**	**58.35**	**58.35**	**58.35**	**58.35**	**58.35**	**58.35**	**58.35**
Previous balance	92.96	61.74	58.35	58.35	58.35	58.35	58.35	58.35	58.35	58.35	58.35	58.35	58.35
Payments	.00	61.74-	58.35-	58.35-	58.35-	58.35-	58.35-	58.35-	58.35-	58.35-	58.35-	58.35-	58.35-
Adjustments	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
	92.96	92.96	61.74	58.35	58.35	58.35	58.35	58.35	58.35	58.35	58.35	58.35	58.35

$22.01 Trash
1.10 Tax
$23.11

Only 1 Cart

Selected period: 11/30/2026
Display options: Amounts, Usages
Summarize by: Service

THE CITY OF MORIARTY ESTD 1902 NEW MEXICO

CITY OF MORIARTY
Regular Council Meeting
Wed. Oct.28, 2026
6:30 P.M.
202 Broadway St. S-Moriarty, NM 87035

CALL TO ORDER		Mayor Anaya called the meeting to order at 6:30pm All members present
AGENDA		Councilor Garcia made a motion to approve the agenda, second by councilor Trujillo, all present voted yes, motion carried.
Matters from Governing Body		Mayor Anaya congratulated Fire Chief Hart for receiving Fire Chief of the Year.
Public Comments		Joseph Sedillo voiced frustration on how the process works for employees when they have issues and how the chain of command works and is going to them to let them know he feels there are issues with coworkers, main office and anyone else and will not be intimidated by them anymore. He is asking for future guidance. Didi Lopez addressed the council and asked if any action has been taken on putting GPS systems on city vehicles and explained that this is concern on how tax dollars are being spent, and the concern with gas prices and not monitoring how and where the city vehicles are being driven.
Consent Agenda		Councilor Garcia made a motion to approve the consent agenda, second by councilor Trujillo, all present voted yes, motion carried.
Roddy Gallegos		Presented the council with an update and a request to reallocate funds from the Rt 66 celebration to the Dec. 11 ($2000) and New Years Eve celebrations in the amount of $ 2000.00 each will share the $ 4000.00 transfer of funds. Councilor Garcia made a motion to approve the reallocation of funding, second by councilor Trujillo, all present voted yes, motion carried.
Public Works- Jeff Tapia		Jeff explained the issues with quotes on Holiday Street, he explained that their was another quote besides TLC but were unable to show that they were state contracted, and TLC has done this job and he is ok with their quote and asked to accept TLC's quotes. a. Option 1- pipe bursting $ 202,811.31 Option 2- with open trench for $ 238,926.28 Councilor Garcia made a motion to approve option 1 in the amount of $ 202,811.31, second by Councilor Trujillo, all present voted yes, all present voted yes, motion carried. Donzil Worthington with Bohanan present the two tasks orders and gave an update on the wastewater system and future projects explained that the task order for the valves is to secure the funding for this project that needed to have 10% encumbered by Dec. 31,2026 so the grant wouldn't be froze by DFA b. Task order phase II – valves in the amount of $ 16,173.89 Engineering fees. Councilor Snow made a motion to approve the task order, second by councilor Garcia, all present voted yes, motion carried. c. Jeff presented the task order for the Lift station on Broadway in the amount of $ 177,171.20, there was discussion on the funding and councilor Snow voiced that if we continuously keep taking from general funds there will not be emergency fund, Karen explained that there is about 9million in general fund but again not sure if all that is general fund and would recommend putting some of that away and not use. She also explained that by law the city is required to have a full year's budget set aside. He is again questioning the loan match and is recommending that we start prioritizing some of these projects. Councilor Garcia also said that these are issues that have been put off all these years and they are starting to catch up and need to make improvements in order to get further funding for these projects. Councilor Snow also mentioned putting some of these priorities on the request for Legislative funding. With that Councilor Garcia made a motion to approve the task order for the lift station in the amount of $177,171.20, second by councilor Spalding, all present voted yes, motion carried. d. Councilor Snow made a motion to increase the budget line item 503-6005-54050 for item C and approve the loan from cash reserves to the wastewater fund, in the amount of $ 177,171.20, second by Councilor Trujillo, all present voted yes, motion carried.
Karen Alarid- Financials		a. Karen Alarid presented the council with the final list of journal entries that were made for the FY 25-26 budget. Councilor Garcia made a motion accepting and acknowledging the journal entries, second by councilor Trujillo, all present voted yes, motion carried b. Karen presented the council with the FY26-27 first quarter journal entries and asked for approval. Councilor Snow made a motion to approve the first quarter journal entries, second by Councilor Garcia, all present voted yes. c. Karen presented the councilor with the FY 26-27 first quarter budget adjustments resolution 26-27-10, Councilor Snow made a motion to approve resolution 26-27-10, second by councilor Spalding, a roll call was taken: Snow yes, roll call was taken: Snow yes, Garcia yes, Trujillo yes, Spalding yes, motion carried.

		d. Karen presented council with the first quarter financial report
Emily Sanchez-Clerk/Treasurer		a. Emily updated the council on the USDA's requirement to have an account for both USDA reserves in the amount of the annual loan payment and one for short lived assets, the city currently has the funds available for both requirements the clerk is asking for approval to transfer the funds to one checking account and close the other accounts: see attached list the amount that will be transferred will be $203,808.11 these funds are to be used only for USDA if needed. Councilor Garcia made a motion to approve the transfer of funds to one checking account, and close all other accounts that will not be needed, second by councilor Snow, all present voted yes, motion carried. b. See above these were combined c. The Clerk advised that interviews were complete for the Finance Officer and the committed team included : Councilors Kim Garcia and Kenny Snow, Joycelyn Martinez, Emily Sanchez and Karen Alarid. The recommendation applicants isJuanita Walker. Councilor Garcia made a motion to approve the hiring of Juanita Walker for the Finance Officer position with a salary that was posted on the job description of approx.. $ 61,000 annually and it will be salary position, second by councilor Snow, all present voted yes, motion carried. d. Emily gave an update on the capital outlay appropriations
Executive Session: Personnel		a. Councilor Snow made a motion to go into executive session, second by councilor Garcia, a roll call was taken: Spalding yes, Snow yes, Garcia yes, Trujillo yes.
Reconvene to regular session		Councilor Spalding made a motion to reconvene to regular session, second by councilor Trujillo, all present voted yes, motion carried.
Executive Session Action		Councilor Snow made a motion allowing the mayor to take the appropriate action regarding the personnel matter as he sees fit, second by councilor Trujillo, a roll was taken; Spalding yes, Snow yes, Garcia yes, and Trujillo yes, motion carried.
Adjourn		Councilor Spalding made a motion to adjourn
Approved		PASSED AND APPROVED ON THIS 4th day of November 2026.
		_____ Steve Anaya, Mayor Attest: _____ Emily Sanchez, Clerk/ Treasurer

THE CITY OF MORIARTY ESTD 1902 NEW MEXICO

CITY OF MORIARTY
Special Council Meeting
Wed. Nov. 3, 2026
6:30 P.M.
202 Broadway St. S-Moriarty, NM 87035

CALL TO ORDER		Mayor Anaya called the meeting to order at 6:30pm All members present
AGENDA		Councilor Garcia made a motion to approve the agenda, second by councilor Trujillo, all present voted yes, motion carried.
Cancel Regular meeting on Nov. 11, 2026		Councilor Spalding made a motion to cancel the Nov. 11, 2026 regular scheduled council meeting due to the holiday and schedule a special meeting on Nov. 12, 2026, second by councilor Garcia, all present voted yes, motion carried.
Karen Alarid's contract		Mayor Anaya is presenting the council with termination of Karen Alarid's RFP for Financial consulting in 30 days as per the contract. It can either be renewed or terminated. He explained that he feels the city is at a place to terminate the contract in 30 days. She would possibly be training the new position before she leaves. Councilor Snow asked about the new hire and when will she be starting, her start date was tentatively Monday, Nov. 2 but there are some pending issues. Mayor then asked to possibly give him the authority to exercise the 30-day notice when the time is determined. Karen explained that her contract is a RPF and can be renewed yearly for up to another three years. She explained her concern after speaking with the mayor of the possible necessity to return the assist the city, that unless she has a contract that is approved by PERA she would not just be able to return as needed until PERA approved. Councilor Spalding asked if the contact could be continued on as a needed basis, mayor explained that he feels what needed to be done has been complete and then asked again if they give him the authority to use his discretion accordingly. Councilor Snow stressed his concern that with the their unknown with the new hire, he likes idea of not terminating the contract tonight and giving the mayor the ability to decide, because if the new hire doesn't work out then the transition isn't ready. Councilor Garcia made a motion to give the mayor the authority to execute the 30 days when the time is right, second by councilor Spalding, all present voted yes, motion carried.
Water & Wastewater Contract for a certified operator		Mayor is explained that Jeff has explained the city is covered on wastewater due to having Andy having his operator 1, the issue is the water and we need a certified operator for that department. Jeff explained that he got to quotes for the services one from NM Rural water in the amount of $1900.00 per month the other one is from Veritas Services in the amount of $ 850.00 and this quote shows more services provided, but Jeff explained that he did not ask Rural water if their contract would include the same services at the quote they gave him. He explained that he tried calling them to ask but was unable get ahold of anyone to get clarification. He feels that Rural water is the better choice because they have multiple operators and provide services to multiple entities with the same issue. The discussion is that there is not a clear as to what they should vote on because the scope of work doesn't match. Mayor explained that samples will need to be done later this month and recommend that council approve the Rural Water contract pending their complete scope of work and if they can do the additional duties at the same price they quoted if not then use the other contractor. There was discussion on the amount if they go up on their fees. Councilor Garcia made a motion to give the Mayor the approval to negotiate the NM Rural water contract for $ 1900.00 to include the additional testing and reporting if possible not to go over $ 3000.00 if needed, second by councilor Trujillo, then another question came up about adding if they cannot meet the requirements needed then the city would approve the other contract, with that councilor Garcia withdrew her motion and councilor Trujillo withdrew second and the motion then died. Councilor Garcia then made another motion to include giving the mayor the authority to approve the NM Rural water contract pending the updated contract not to exceed $ 3000.00 and if they can't provide the services that are required then it will allow to contract with Veritas Services in the amount of $ 850.00, second by councilor Trujillo, all present voted yes, motion carried.
Approved		PASSED AND APPROVED ON THIS 4th day of November 2026.
		_____ Steve Anaya, Mayor Attest: _____ Emily Sanchez, Clerk/ Treasurer

AGENDA ITEM NO: _____

THE CITY OF MORIARTY ESTD 1902 NEW MEXICO

CITY COUNCIL AGENDA BRIEF ITEM REQUEST FORM

This form is to request an item to be considered by the City Council. It must be received by the City Clerk's Office ***no later than 12:00 noon on the Wednesday of the week prior to the Regular City Council meeting*** you are requesting to be scheduled for.

Regular City Council meetings are held on the 2nd and 4th Wednesday of the month at 6:30 p.m. in the Council Chambers at the Moriarty Civic Center located at 202 Broadway Street (S).

- **DATE SUBMITTED: 11/3/26**
- **NAME OF EMPLOYEE MAKING REQUEST: Bob Hudson**
- **NAME OF GUEST MAKING REQUEST:**
- **CONTACT PHONE NUMBER:**
- **DATE OF THE COUNCIL MEETING:**
- **ITEM WILL BE PRESENTED BY: B&R Construction Invoice**
- **APPROXIMATE TIME NEEDED: 1 minute**

1. **PURPOSE FOR PLACEMENT ON AGENDA:**
Invoice went over $5k. Sceye building needed repair due to rain. Invoice has not been paid and would like approval

2. **IS THIS AN ACTION ITEM?** **YES** **x** **NO** _____
3. **SPECIFIC ACTION YOU ARE REQUESTING FROM COUNCIL:**
(Purchase approval, city property use, sponsorship, etc.)

Purchase of over $5k and would like approval for Invoice to be paid

110-2006-54010 - Repairs Bldg.

4. **PLEASE ATTACH ALL SUPPORTING DOCUMENTATION TO BE DISTRIBUTED TO GOVERNING BODY TO THIS REQUEST.**

B&R CONSTRUCTION
P.O. BOX 3054
MORIARTY, NM 87035
OFFICE # (505) 832-1400
FAX # (505) 832-1441
TERMS DUE UPON RECIEPT
Now accepting all major credits cards with a 2.99% (total project cost) convenience fee

INVOICE#19433

DATE: October 13th, 2026

BILL TO:
City of Moriarty
Attn: Bob Hudson
Phone(505)507-6332
Phone(505)832-6919

REMIT TO:
P.O. BOX 3054
MORIARTY, NM
87035

DESCRIPTION

Materials and Labor to fix leaks at **SCEYE** Building
3 Days labor, 3 Men
Walked Roof, Fixed 15 Leaks
Remove Seal and Replace

Materials used

12 Tubes Urethane Caulk
2 Quarts of Thru the Roof Sealant
2 Bags of Screws

NO WARRANTY ON EXISTING ROOF

PR#____
PO#____
Date____

Subtotal	$5,982.00
Tax@7.9375	$ 474.82
Total	$6,456.82

AMOUNT DUE AT THIS TIME:
$6,456.82

Thank you for your business!!!!!!

AGENDA ITEM NO:

THE CITY OF MORIARTY ESTD 1902 NEW MEXICO

CITY COUNCIL AGENDA BRIEF ITEM REQUEST FORM

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- **DATE SUBMITTED: 11/05/2026**
- **NAME OF EMPLOYEE MAKING REQUEST: Erica Hernandez**
- **NAME OF GUEST MAKING REQUEST: 11/12/2026**
- **CONTACT PHONE NUMBER: 505 - 832-2513**
- **DATE OF THE COUNCIL MEETING: 11/12/2026**
- **ITEM WILL BE PRESENTED BY: Erica Hernandez**
- **APPROXIMATE TIME NEEDED: 2 – 3 Minutes**

1. **PURPOSE FOR PLACEMENT ON AGENDA:**

An After-the-Fact Purchase Approval for United Rentals

2. **IS THIS AN ACTION ITEM?** **YES** x **NO** ____
3. **SPECIFIC ACTION YOU ARE REQUESTING FROM COUNCIL:**
   (Purchase approval, city property use, sponsorship, etc.)

Requesting an after-the-fact purchase approval for United Rentals in the amount of $160.83 (REQ# 11429 – Invoice# 269350761-001).
The lights in the Library were replaced on 10/23/2026 by Moriarty Public Works – they rented a Lift to complete the job.

4. **PLEASE ATTACH ALL SUPPORTING DOCUMENTATION TO BE DISTRIBUTED TO GOVERNING BODY TO THIS REQUEST.**

United Rentals

BRANCH 564
6401 MENAUL BLVD NE
ALBUQUERQUE NM 87107-1623
505-884-5565

RENTAL RETURN INVOICE

269350761-001

Job Site

LIBRARY
202 S BROADWAY AVE
MORIARTY NM 87035

Office: 505-832-4406 Job: 505-832-4406

CITY OF MORIARTY
PO BOX 130
MORIARTY NM 87035-0130

Customer #	: 495164
Invoice Date	: 10/23/26
Rental Out	: 10/23/26 10:00 AM
Rental In	: 10/23/26 02:22 PM
UR Job Loc	: 202 S BROADWAY AVE,
UR Job #	: 12
Customer Job ID:	
P.O. #	: LIBRARY
Ordered By	: ANDY ELIAS
Reserved By	: KRISTI LEARD
Salesperson	: KIRSTEN TRAFTON

Invoice Amount: $160.83

Terms Due Upon Receipt
Payment options Contact our credit office 800-341-5311
REMIT TO: UNITED RENTALS (NORTH AMERICA) INC
PO BOX 840514
DALLAS TX 75284-0514

QTY	Equipment	Description	Minimum	Day	Week	4 Week	Amount
1	[illegible]	SCISSOR LIFT 10.13' ELECTRIC Make: MEC Model: 1330SE Serial: 16308799 Meter out: 148.97 Meter in: 149.20		149.00	289.00	505.00	149.00

Rental Subtotal:	149.00
Agreement Subtotal:	149.00
Tax:	11.83
Total:	160.83

COMMENTS/NOTES:

ONSITE CONTACT: ANDY ELIAS
PH: 505-565-0240

MASTER AGREEMENT

REQ# 11429

Effective February 1, 2024 and where permitted by law, United Rentals may impose a surcharge of 2.0% for credit card payments on charge accounts. This surcharge is not greater than our merchant discount rate for credit card transactions and is subject to sales tax.

NOTICE: This invoice is subject to the terms and conditions of the Rental and Service Agreement, which are available at https://www.unitedrentals.com/legal/rental-service-terms-US and which are incorporated herein by reference. A COPY OF THE RENTAL AND SERVICE AGREEMENT TERMS ARE AVAILABLE IN PAPER FORM UPON REQUEST.

Outlook

Submission from Agenda Item Request Form form

From City of Moriarty <cityofmoriartywebforms@lobo.net>
Date Wed 11/4/2026 7:58 AM
To Jeanette Hendricks <jhendricks@moriartynm.gov>; Emily Sanchez <esanchez@moriartynm.gov>

Agenda Item Request

Contact Information

firstname: Jackie

lastname: Zahnke

orgrepresenting: Rise,shine,love

title: Founder

Address:
PO. Box 332 812 Irene Ave East
Morairty, NM 87035

Please indicate preferred contact method: Home Phone

HomePhone: 5054596870

email: jacquelinezahnke@gmail.com

WorkPhone: 5054596870

Item Information

I respectfully request to be placed on the Agenda for the Regular Council Meeting of: 01-11-2026

My request is as follows: To use the civic Center at a lower cost. I supply all the food . To feed the Torrance county free meals.

Is this an action item?: Yes

Specific action you are requesting: To lower the cost of the Civic Center. To 200.00 or 250.00

Presentedby: Jackie Zahnke

Approximatetimeneeded: Meals ounce a month.

Item Information

IP Address of person sending form: 73.26.94.144

Civic Center Policy

Youth Groups (Moriarty only) & Special Agreement Contract
And Employee Pricing
To receive Youth Group or Special Agreement Rate:

1. Must be a Moriarty Group or supported by the city of Moriarty
2. Rate is available only once per year
3. Deposit is Required to save your date
4. Only when facility is available
5. Must do (set-up) and (clean-up) according to civic center rules/with supervision
6. Must come before City Council for approval
7. The group must complete 4 hours of community service.
8. Employee Pricing is available once per year for City employees

Youth Groups (Moriarty Only) & Special Agreement Contract						
Date	Section 1	Section 2	Section 3	Meeting Rooms 1-2-3	Kitchen	Full Facility
Sun-Thurs	$60	$118	$177	N/A	$96	$271
Fri-Sat	$75	$150	$225	N/A	$128	$352
Deposit	$80	$160	$240	$40	$200	$478

Security Price based on number of attendees (Moriarty Police Department)

- Up to 150 People > 1 Officer at OT rate of $53.27 per hour (subject to change)
- 150-300 People > 2 officers at OT rate of $53.27 Per officer, per hour (subject to change)
- 300 or more TBD by Police Chief (current OT rate of $53.27 per officer, per hour (subject to change

Passed and Approved on this 13th day of May, 2026

Mayor, Steve Anaya

ATTEST:

Clerk/ Treasurer, Emily Sanchez

AGENDA ITEM NO: _____

THE CITY OF MORIARTY ESTD 1902 NEW MEXICO

CITY COUNCIL AGENDA BRIEF ITEM REQUEST FORM

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- **DATE SUBMITTED: 11-4-2026**
- **NAME OF EMPLOYEE MAKING REQUEST: Emily**
- **DEPARTMENT MAKING REQUEST: Finance and Admin.**
- **CONTACT PHONE NUMBER:**
- **DATE OF THE COUNCIL MEETING: 11-12-2026**
- **ITEM WILL BE PRESENTED BY: Emily**
- **APPROXIMATE TIME NEEDED: 5 minutes**

1. **IS THIS AN ACTION ITEM?** **YES** **x** **NO** _____

2. **SPECIFIC ACTION YOU ARE REQUESTING FROM COUNCIL:**
   (PROVIDE SPECIFIC LINE ITEM, AMOUNTS AND OTHER INFORMATION FOR COUNCIL)

Resolution-26-27-13 for Water Trust Board Funding for Wastewater WPF-6898

PLEASE ATTACH ALL SUPPORTING DOCUMENTATION TO BE DISTRIBUTED TO GOVERNING BODY TO THIS REQUEST.

CITY OF MORIARTY

STATE OF NEW MEXICO

RESOLUTION NO. 26-27-13

A RESOLUTION COMMITTING LOCAL MATCHING FUNDS FOR WATER PROJECT FUND PROJECT WPF-6898

WHEREAS, the City of Moriarty (the "City") is participating in Water Project Fund Project WPF-6898 (the "Project"); and

WHEREAS, the Project is subject to applicable Water Trust Board and New Mexico Finance Authority funding requirements, including any required local financial contribution; and

WHEREAS, the governing body recognizes the importance of demonstrating the City's financial commitment to the Project; and

WHEREAS, the City intends to provide the required local matching funds in accordance with the executed funding agreement, approved project budget, and applicable law;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MORIARTY, NEW MEXICO, THAT:

SECTION 1. Financial Commitment. The City commits to providing the local matching contribution required for WPF-6898, in the amount of $ 1,000,000.00, the required match established by the applicable approved funding agreement, subject to lawful appropriation and availability of funds.

SECTION 2. Source and Administration. The City shall identify and document an eligible source of local funds and shall account for and expend the contribution in accordance with the funding agreement, applicable budget approvals, and all relevant state and local requirements.

SECTION 3. Authorized Actions. The Mayor and designated City officials are authorized to take administrative actions necessary to document and carry out this commitment, consistent with their respective legal authority and without exceeding approved appropriations.

SECTION 4. Effective Date. This resolution shall become effective upon adoption.

PASSED, APPROVED AND ADOPTED by the Governing Body of the City of Moriarty, New Mexico, this 12th day of November 2026.

_____

Steve Anaya, Mayor

ATTEST: **(SEAL)**

_____

City Clerk/Treasurer

AGENDA ITEM NO: _____

THE CITY OF MORIARTY ESTD 1902 NEW MEXICO

CITY COUNCIL AGENDA BRIEF ITEM REQUEST FORM

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- **DATE SUBMITTED: 11-4-2026**
- **NAME OF EMPLOYEE MAKING REQUEST:** Emily
- **DEPARTMENT MAKING REQUEST: Finance and Admin.**
- **CONTACT PHONE NUMBER:**
- **DATE OF THE COUNCIL MEETING: 11-12-2026**
- **ITEM WILL BE PRESENTED BY:**
- **APPROXIMATE TIME NEEDED: 5 minutes**

1. **IS THIS AN ACTION ITEM?** **YES** **x** **NO** _____

2. **SPECIFIC ACTION YOU ARE REQUESTING FROM COUNCIL:**
   (PROVIDE SPECIFIC LINE ITEM, AMOUNTS AND OTHER INFORMATION FOR COUNCIL)

Resolution for RIP -00096 Funding for wastewater

PLEASE ATTACH ALL SUPPORTING DOCUMENTATION TO BE DISTRIBUTED TO GOVERNING BODY TO THIS REQUEST.

A RESOLUTION AUTHORIZING THE ASSIGNMENT OF OFFICIAL

REPRESENTATIVES AND SIGNATORY AUTHORITIES

Resolution No. 26-27-12

Whereas, the Governing Body of **the City of Moriarty** of Torrance County County of the State of New Mexico shall enter into a Loan Agreement with the State of New Mexico Environment Department, and

Whereas the Agreement is identified as **RIP # 00096**

NOW THEREFORE, BE IT RESOLVED by the named applicant that:

Steve Anaya, Mayor or successor, is authorized to sign the agreement for this project;

Emily Sanchez, Clerk/Treasurer or successor, is authorized to sign all other documents necessary to fulfill the Loan Agreement requirements (Project Description, Budget Form, Disbursement Requests) and to act as the project contact (may have more than one);

Jeanette Hendricks, Grant Administrator or successor, is the SIGNATORY AUTHORITY who is authorized to sign disbursement requests only for this project.

PASSED, APPROVED, AND ADOPTED: _____, 2026.

_____ _____

Signature **Date**

Steve Anaya, Mayor

Print Name, Title

(SEAL)

ATTEST:

_____

Notary Signature

Name of Borrower: City of Moriarty **Project Number:** RIP 00096

Current Authorized Signatures (submit with Signature Resolution; can be updated when necessary.)

Grant/Loan Agreement			
Name	Steve Anaya	Name	
Title	Mayor	Title	
Signature		Signature	
Address	201 Broadway St, PO Box 130	Address	
	Moriarity NM 87035		
Email	mayoranaya@moriartynm.gov	Email	
Phone	505-832-4406	Phone	
All Other Documents: Project Description, Budget Form, Disbursement Requests			
Name	Emily Sanchez	Name	
Title	Clerk/Treasurer	Title	
Signature		Signature	
Address	201 Broadway St, PO Box 130	Address	
	Moriarity NM 87035		
Email	esanchez@moriartynm.gov	Email	
Phone	505-832-4406	Phone	
Disbursement Requests Only			
Name	Jeanette Hendricks	Name	
Title	Grant Administrator	Title	
Signature		Signature	
Address	201 Broadway St, PO Box 130	Address	
	Moriarity NM 87035		
Email	jhendricks@moriartynm.gov	Email	
Phone	505-832-4406	Phone	

AGENDA ITEM NO: _____

THE CITY OF MORIARTY ESTD 1902 NEW MEXICO

CITY COUNCIL AGENDA BRIEF ITEM REQUEST FORM

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- **DATE SUBMITTED: 11-4-2026**
- **NAME OF EMPLOYEE MAKING REQUEST: Emily**
- **DEPARTMENT MAKING REQUEST: Finance and Admin.**
- **CONTACT PHONE NUMBER:**
- **DATE OF THE COUNCIL MEETING: 11-12-2026**
- **ITEM WILL BE PRESENTED BY: Emily**
- **APPROXIMATE TIME NEEDED: 5 minutes**

1. **IS THIS AN ACTION ITEM?** **YES** **x** **NO** _____

2. **SPECIFIC ACTION YOU ARE REQUESTING FROM COUNCIL:**
   (PROVIDE SPECIFIC LINE ITEM, AMOUNTS AND OTHER INFORMATION FOR COUNCIL)

Purchasing and Procurement Policy and Procedures

PLEASE ATTACH ALL SUPPORTING DOCUMENTATION TO BE DISTRIBUTED TO GOVERNING BODY TO THIS REQUEST.

CITY OF MORIARTY, NEW MEXICO

PURCHASING AND PROCUREMENT PROCEDURES

1. Purpose and authority

Establish consistent internal controls for City purchases, safeguard public funds, document fair competition, and comply with the New Mexico Procurement Code (NMSA 1978, §§ 13-1-28 et seq.), applicable regulations, grant conditions, and City ordinances and policies. If requirements differ, staff must follow the more restrictive applicable requirement and obtain legal guidance where needed.

2. Scope

Applies to all City departments and personnel initiating, approving, ordering, receiving, or paying for goods, services, construction, or professional services. Contracts, amendments, purchasing-card transactions, and emergency purchases are subject to applicable additional controls.

3. Standard purchasing workflow

1. Department Head prepares a written purchase requisition describing the business need, estimated total cost, requested timing, vendor (if known), and funding source. No order or work authorization may be given at this stage.
2. Department head verifies available appropriation, account coding, cash or funding restrictions, and grant eligibility, and records budget clearance. Budget clearance is not purchasing authorization.
3. Procurement Officer reviews the requisition, aggregates related requirements, identifies the lawful procurement method and applicable solicitation thresholds, checks existing contracts and permitted cooperative/statewide purchasing options, and oversees required quotes, bids, or proposals.
4. Procurement Officer documents responsiveness, responsibility, evaluation, conflict checks, and award recommendation. For professional services, construction, sole-source, emergency, or other exceptions, obtain required findings, notices, and approvals before proceeding.
5. Any purchase over $ 5000.00 must get council approval. Contracts must be signed only by authorized signatories.
6. Following required approvals, the designated purchasing staff issues a numbered purchase order (PO) or authorized contract. The vendor may begin only after receipt of the approved PO/contract, unless a legally authorized exception applies. This PO # must be included on the invoice.
7. Department receiving personnel inspect goods or verify services, document acceptance and discrepancies, and send evidence of receipt to Accounts Payable.
8. Accounts Payable completes a three-way match (approved PO/contract, vendor invoice, and receiving/acceptance record), checks pricing and tax treatment, and routes payment through required authorization.
9. Finance retains the complete procurement and payment record according to approved records-retention requirements.

10. Purchase orders not used will be cancelled at the end of every quarter with the exception of the final quarter in which all unused POs will be cancelled on June 10 of each fiscal year. You will have to submit for a new PO when needed. Exceptions must be approved by Procurement Officer and the Clerk/ Treasurer.

4. Responsibilities

Department Head: identifies need; submits complete requisition; does not promise purchases to vendors; confirms delivery. Department Head: certifies budget and funding restrictions; tracks commitments. Procurement Officer: selects and documents lawful method, solicitation and award; approves procurement compliance before PO issuance. City Clerk/Treasurer: provides fiscal and administrative oversight and

approvals within delegated authority. Mayor and City Council: act only where approval or contract authority is assigned by law, ordinance, policy, or delegation. Accounts Payable: validates documentation and processes approved invoices.

5. Competition and purchasing methods

Use the procurement method and current dollar thresholds required by New Mexico law and City policy at the time of solicitation. The Procurement Officer must confirm current thresholds rather than relying on a fixed amount in this policy. Document best obtainable price or required quotations for eligible smaller purchases; use competitive sealed bids or proposals when required. Professional services and construction may have distinct procedures. Do not split purchases to avoid competition. **Sole-source, emergency, and other exceptions require statutory grounds and contemporaneous documentation; urgency alone does not eliminate legal requirements.**

6. Grant-funded and restricted purchases

Before solicitation, the grant administrator and Finance Officer confirm eligible costs, procurement standards, budget line, period of performance, matching requirements, and any federal or state grant-specific rules. Apply applicable conflict-of-interest, contractor eligibility, documentation, and approval requirements. A grant award does not independently authorize a vendor commitment.

7. Unauthorized purchases and changes

Employees may not order goods, instruct vendors to start work, sign contracts, or exceed an approved PO without authorization. Unauthorized commitments must be reported promptly to the Procurement Officer and City Clerk/Treasurer; payment or ratification is not automatic and must be evaluated under applicable law. Changes in scope, cost, term, or funding require written review and approval before work proceeds.

8. Emergency procurement

The requesting department shall immediately notify the Procurement Officer and City Clerk/Treasurer of an asserted emergency, describe the threat and urgency, and obtain the legally required emergency determination and approvals. Competition shall be used to the extent practicable. Maintain a written record of circumstances, vendor selection, pricing, authorization, and subsequent reporting or publication required by law.

9. Conflicts, ethics, and records

Personnel must disclose actual or potential conflicts of interest, gifts, or personal financial interests and recuse themselves where required. Procurement documentation shall include requisition, budget clearance, solicitation/quotes, evaluation, award approval, PO/contract, receiving proof, invoice, amendments, and payment. Retain records in accordance with the applicable New Mexico records schedule, grant rules, and any litigation hold.

10. Implementation and exceptions

The Procurement Officer shall maintain current written checklists and threshold guidance, with review by the City Clerk/Treasurer and legal counsel as appropriate.

Purchase Requisition / Approval Checklist

☐ Department Head requisition and justification attached

☐ Finance budget and grant clearance documented

☐ Procurement Officer method, competition, and compliance approval

☐ Required City Clerk/Treasurer, Mayor, or Council approval obtained

☐ PO or contract issued before order/work

☐ Receipt/acceptance documented

☐ Accounts Payable three-way match and payment authorization

Department Heads: _____ Date: _____

City Clerk/Treasurer: _____ Date: _____

Procurement Officer: _____ Date: _____

PASSED AND APPROVED THIS 12TH day of November 2026

_____
Steve Anaya, Mayor

ATTEST: (Seal)

_____
Emily Sanchez, Clerk/ Treasurer

AGENDA ITEM NO: _____

THE CITY OF MORIARTY ESTD 1902 NEW MEXICO

CITY COUNCIL AGENDA BRIEF ITEM REQUEST FORM

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- DATE SUBMITTED: 11/4/2026
- NAME OF EMPLOYEE MAKING REQUEST: Chief Hart
- DEPARTMENT MAKING REQUEST: Fire Department
- CONTACT PHONE NUMBER: 505-832-4301
- DATE OF THE COUNCIL MEETING: 10/12/2026
- ITEM WILL BE PRESENTED BY: Chief Hart
- APPROXIMATE TIME NEEDED: 10 Minutes

1. IS THIS AN ACTION ITEM? YES X NO _____

2. SPECIFIC ACTION YOU ARE REQUESTING FROM COUNCIL:
(PROVIDE SPECIFIC LINE ITEM, AMOUNTS AND OTHER INFORMATION FOR COUNCIL)
Approval To Promote 3 personnel to Lieutenant, Augustina Sturchio, Zachary Christopher, Robert Dodd. With 5% agreed increase in hourly wage to begin pay period 24 11/9/2026.
Line Item: _110-3002-51080 Amount$___$15000.00_____

PAYROLL CHANGE NOTICE

DATE	November 9 2026		
NAME	Robert Dodd		
DEPARTMENT	FIRE DEPT	**WORK STATUS:**	FULL TIME

THE CHANGE(S):

CHECK ALL APPLICABLE BOXES	FROM	TO
☐ DEPARTMENT	$ 23.92	$ 25.12
☐ ADMINISTRATIVE FEES		
☐ RATE		
☐ PERA INCREASE CITY PORTN		
☐ INSURANCE DEDUCTION		
☐ DENTAL DEDUCTION		
☐ DAVIS VISION DEDUCTION		
☐ DISABILITY DEDUCTION		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ SIX MONTH EVALUATION
☐ RE-HIRED	☐ RE-EVALUATION OF EXISTING JOB
☐ PROMOTION	☐ RESIGNATION
☐ DEMOTION	☐ RETIREMENT
☐ TRANSFER	☐ LAYOFF
☐ MERIT INCREASE	☐ DISCHARGE
☐ COST OF LIVING ADJUSTMENTS	☐ ANNIVERSARY-QTR-LUMP SUM
☐ ANNIVERSARY STEP INCREASE	☐

☐ LEAVE OF ABSENCE FROM:_____ UNTIL:_____

REMARKS: Lieutenant Promotion

AUTHORIZATION:

AUTHORIZED BY: TODD HART	Date: Novemeber 12 2026 Date:

MGMT:HR:PAYROLL CHANGES

PAYROLL CHANGE NOTICE

DATE	November 9 2026		
NAME	Zachary Christopher		
DEPARTMENT	FIRE DEPT	**WORK STATUS:**	FULL TIME

THE CHANGE(S):

CHECK ALL APPLICABLE BOXES	FROM	TO
☐ DEPARTMENT	$ 26.40	$ 27.72
☐ ADMINISTRATIVE FEES		
☐ RATE		
☐ PERA INCREASE CITY PORTN		
☐ INSURANCE DEDUCTION		
☐ DENTAL DEDUCTION		
☐ DAVIS VISION DEDUCTION		
☐ DISABILITY DEDUCTION		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ SIX MONTH EVALUATION
☐ RE-HIRED	☐ RE-EVALUATION OF EXISTING JOB
☐ PROMOTION	☐ RESIGNATION
☐ DEMOTION	☐ RETIREMENT
☐ TRANSFER	☐ LAYOFF
☐ MERIT INCREASE	☐ DISCHARGE
☐ COST OF LIVING ADJUSTMENTS	☐ ANNIVERSARY-QTR-LUMP SUM
☐ ANNIVERSARY STEP INCREASE	☐

☐ LEAVE OF ABSENCE FROM:_____ UNTIL:_____

REMARKS: Lieutenant Promotion

AUTHORIZATION:

AUTHORIZED BY:	
TODD HART	Date: Novemeber 12 2026
	Date:

MGMT:HR:PAYROLL CHANGES

PAYROLL CHANGE NOTICE

DATE	November 9 2026		
NAME	Augustina Sturchio		
DEPARTMENT	FIRE DEPT	**WORK STATUS:**	FULL TIME

THE CHANGE(S):

CHECK ALL APPLICABLE BOXES	FROM	TO
☐ DEPARTMENT	$ 28.38	$ 29.80
☐ ADMINISTRATIVE FEES		
☐ RATE		
☐ PERA INCREASE CITY PORTN		
☐ INSURANCE DEDUCTION		
☐ DENTAL DEDUCTION		
☐ DAVIS VISION DEDUCTION		
☐ DISABILITY DEDUCTION		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ SIX MONTH EVALUATION
☐ RE-HIRED	☐ RE-EVALUATION OF EXISTING JOB
☐ PROMOTION	☐ RESIGNATION
☐ DEMOTION	☐ RETIREMENT
☐ TRANSFER	☐ LAYOFF
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☐ LEAVE OF ABSENCE FROM:_____ UNTIL:_____

REMARKS: Lieutenant Promotion

AUTHORIZATION:

AUTHORIZED BY:	
TODD HART	Date: Novemeber 12 2026
	Date:

MGMT:HR:PAYROLL CHANGES

SOUTHWESTERN HR Consulting, INC.

Statement of Work

THIS Statement of Work is made effective November 6, 2026, by and between SWHRC and The City of Moriarty, located in Moriarty, New Mexico.

Description of Services

Professional HR support and advisement on an as-needed basis including but not limited to:

☐ **Consultations/On-Call HR Support**
- On-Call Employee HR Help Line Employment Law Compliance, Employee Relations, Discipline and Terminations, General HR Support/Guidance $145/hour

☐ **Connect and Collaborate Training – Communication and Conflict Resolution**
Communication (1.5-2 hour session) $1900/per session
- Identifying Different Communication Styles
- Adapting to Communication Styles
- Active Listening
- Handling Conflict

Prices include reference handouts for participants.

- ❖ Work required outside of SWHRC business hours is $175/hour (M-F 8-5)
- ❖ Onsite visits to Moriarty are an additional $170 to cover round trip drive time from Abq.
- ❖ Client will be invoiced the month following the month when the work is completed. NM GRT will be added to all the above rates.

The hourly rate will be reviewed annually for consideration of an increase based on the Independent Contractor's standard hourly rate.

Completion will be contingent upon the client's review and approval. Some situations or documents may require your legal counsel's review.

This Statement of Work serves as an Exhibit to the Services Agreement

Agreed and Accepted: (name and title)

Client's Signature and Title — Date

alyssa brodsky — 11/6/2026

Southwestern HR Consulting, Inc. — Date

Client Contact and Billing Information

Primary Contact: Name & Title: _____

Telephone: _____ E-mail: _____

Secondary Contact: Name& Title: _____

Telephone: _____ E-mail: _____

Billing: Name & Title: _____

Telephone: _____ E-mail: _____

Billing Address: _____

Invoice Method: *(please circle one)* **Mail** **E-mail**

Outlook

Submission from Agenda Item Request Form form

From City of Moriarty <cityofmoriartywebforms@lobo.net>
Date Mon 10/26/2026 3:36 PM
To Jeanette Hendricks <jhendricks@moriartynm.gov>; Emily Sanchez <esanchez@moriartynm.gov>

Agenda Item Request

Contact Information

firstname: Tory

lastname: Mousel

Address:
602 W. Santa Fe Ave
Moriarty, NM 87035

Please indicate preferred contact method: Home Phone

HomePhone: 5054354615

email: torymousel@yahoo.com

Item Information

I respectfully request to be placed on the Agenda for the Regular Council Meeting of: 11-11-2026

My request is as follows: Speed bumps

Is this an action item?: Yes

Specific action you are requesting: Speed bumps in my neighborhood

Presentedby: Tory Mousel

Approximatetimeneeded: 30 minutes

Item Information

AGENDA ITEM NO: _____

THE CITY OF MORIARTY ESTD 1902 NEW MEXICO

CITY COUNCIL AGENDA BRIEF ITEM REQUEST FORM

This form is to request an item to be considered by the City Council. It must be received by the City Clerk's Office ***no later than 12:00 noon on the Wednesday of the week prior to the Regular City Council meeting*** you are requesting to be scheduled for.

Regular City Council meetings are held on the 2nd and 4th Wednesday of the month at 6:30 p.m. in the Council Chambers at the Moriarty Civic Center located at 202 Broadway Street (S).

- **DATE SUBMITTED: 11-5-2026**
- **NAME OF EMPLOYEE MAKING REQUEST: Jeremy Trujillo**
- **DEPARTMENT MAKING REQUEST: Governing Body**
- **CONTACT PHONE NUMBER: 505-610-4029**
- **DATE OF THE COUNCIL MEETING: 11-12-2026**
- **ITEM WILL BE PRESENTED BY: Jeremy**
- **APPROXIMATE TIME NEEDED: 5 minutes**

1. **IS THIS AN ACTION ITEM?** **YES** **x** **NO** _____

2. **SPECIFIC ACTION YOU ARE REQUESTING FROM COUNCIL:**
   (PROVIDE SPECIFIC LINE ITEM, AMOUNTS AND OTHER INFORMATION FOR COUNCIL)

Review Karen Alarid's contract and change to on call contract for remaining of the RFP on a year to year basis

PLEASE ATTACH ALL SUPPORTING DOCUMENTATION TO BE DISTRIBUTED TO GOVERNING BODY TO THIS REQUEST.

AGENDA ITEM NO: _____

THE CITY OF MORIARTY ESTD 1902 NEW MEXICO

CITY COUNCIL AGENDA BRIEF ITEM REQUEST FORM

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- **DATE SUBMITTED:**
- **NAME OF EMPLOYEE MAKING REQUEST:**
- **NAME OF GUEST MAKING REQUEST:**
- **CONTACT PHONE NUMBER:**
- **DATE OF THE COUNCIL MEETING:**
- **ITEM WILL BE PRESENTED BY:**
- **APPROXIMATE TIME NEEDED:**

1. **PURPOSE FOR PLACEMENT ON AGENDA:**

Recommendation from Lodgers Tax

1. MHS Athletics
2. NM Cattle Growers Association
3. Roddy Gallegos – Valentines & Easter -

2. **IS THIS AN ACTION ITEM?** YES x NO _____
3. **SPECIFIC ACTION YOU ARE REQUESTING FROM COUNCIL:**
   (Purchase approval, city property use, sponsorship, etc.)

4. **PLEASE ATTACH ALL SUPPORTING DOCUMENTATION TO BE DISTRIBUTED TO GOVERNING BODY TO THIS REQUEST.**